



PRI-MED CANADA 2019
International Centre, Hall 2
May 8 – 11, 2019

Dear Panel Exhibitors,

Welcome to the 17th annual Pri-Med Canada family medicine conference.
May 9-11, 2019 – International Centre, Hall 2, 6900 Airport Road – Toronto, Ontario

EXHIBIT HOURS:

Thursday, May 9th 7:30am to 4:45pm
Friday, May 10th 7:30am to 4:45pm
Saturday, May 11th 7:30am to 11:30am

SET UP TIME: (Last In, First Out)

Wednesday, May 8th from 5pm - 8pm only!

(Alternatively, you may arrive early on Thursday morning, doors open daily at 6:30am)

Children under the age of 16 are not permitted on the trade-show floor during move-in and move-out.

Setup includes: 4' draped table (30" high), chair, panel (3' x 8' high), company I.D. sign and floor carpet. You have room for a 28" x 44" poster.
Electrical is not included. To order power, please call Showtech at 905-283-0550 or fill out the order form by clicking [HERE](#).



MANDATORY HEALTH & SAFETY DECLARATION (Deadline is April 26, 2019)

Everyone on the show floor is responsible for ensuring a healthy and safe working environment. A signed copy of the Ontario Health and Safety Rules must be submitted to Show Management by every exhibiting company. Click [HERE](#)

FREE COMPANY LISTING

Free company listing is offered to all exhibitors. You will receive a separate email regarding instructions on completing this.



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LEAD RETRIEVAL: ONLY ORDER IF YOU HAVE NOT PREVIOUSLY ORDERED ON THE BOOTH SPACE CONTRACT. IF YOU HAVE ALREADY ORDERED ON THE SPACE CONTRACT YOU DO NOT NEED TO ORDER AGAIN.

Use this technology to collect delegate information and follow-up with them immediately after the conference. Click [HERE](#) to order your lead retrieval APP. Once the page opens, click on [Order Online](#) located at the top right hand corner.

INTERNET:

Basic Wi-Fi is available to exhibitors, only to be used for limited personal use. It is advised that you order additional access for any Exhibit Display needs. Click [HERE](#) to order.

INSURANCE:

Neither Event Management nor the building owners will accept responsibility for injury to persons, loss of or damage to products, exhibits, equipment, or decorations, by fire, accident, theft or any other cause while in the building or on the grounds. Laptops and small items of value should be removed at the end of each exhibit day.

Exhibitors must have adequate insurance for their own personnel, exhibits and materials against all such hazards.

Exhibitorinsurance.com is the leading Exhibitor Insurance provider, offering “all risks” coverage with high limits and low premiums to thousands of exhibitors across Canada. In order to protect yourself, we strongly recommend contacting your insurance provider and adding Diversified Communications ULC as an additional insured on your exhibit policy. Please note while exhibitorinsurance.com is the preferred insurer of Pri-Med Canada, you are entitled to use your own insurance company.

Please refer to the Insurance Requirement form to help with this process, located [HERE](#). If you wish to order the insurance through Exhibitorinsurance.com click [HERE](#)

EXHIBITOR BADGES:

Please make sure to pre-register your booth staff prior to the show by clicking [HERE](#). **Please note that unique emails are required for each registration.** Badges will be available for pick-up at the Exhibitor Registration Counter during move-in and throughout the event. **There are no restrictions to the number of exhibitor badges available per company.**

For security reasons, you will be required to wear your exhibitor badge in a prominent location when entering the exhibit floor. Event Management reserves the right to control entry into the University of Toronto lecture rooms. Exhibitors will be admitted only if space is available.

Exhibitors are not allowed to attend the Industry Sponsored Symposia sessions **unless** they are members of the sponsoring company and space is available.

SECURITY:

General security will be provided throughout the event. It is your responsibility to exercise caution and to safeguard your property and belongings. For security reasons, no large equipment may be removed from the exhibit floor without Event Management authorization. **Laptops and any items of value should be removed at the end of each exhibit day.**

HOTEL INFORMATION:

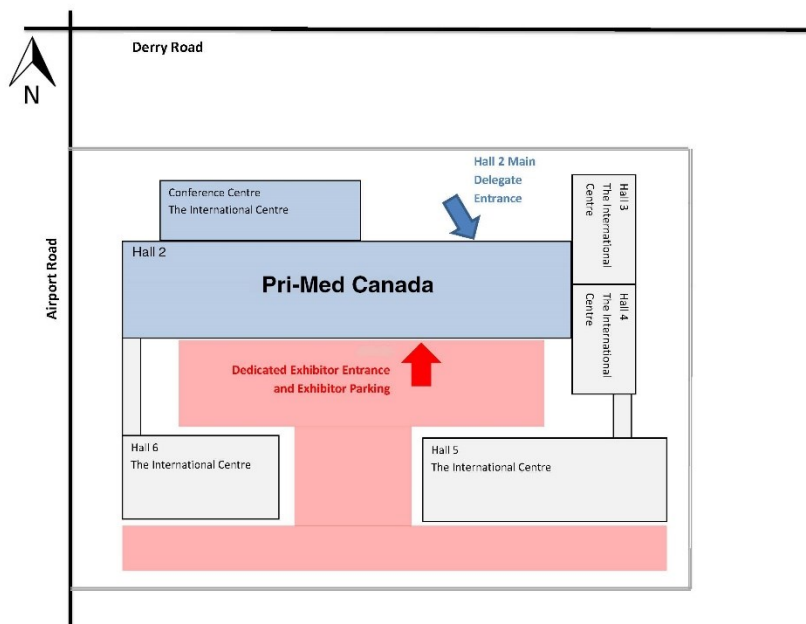
Reserve your room rates **BEFORE APRIL 5, 2019**
Click [HERE](#) to choose your hotel and reserve online or by phone.

SHUTTLE SERVICE:

Complimentary Shuttle service will be provided between the International Centre and the above hotels at half hour intervals.

PARKING:

Parking is **FREE** at the International Centre. Enter via Airport Road at the south entrance and follow the signs to Hall 2.





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Want MORE Exposure?

Click [HERE](#) to check out affordable sponsorship opportunities to enhance your presence during the exposition and after.

If you have any questions, please do not hesitate to call us directly.

Have a great conference!

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